

# NSC Employment Program

## Become a Refugee Employer

Are you interested in enhancing your business operations as you help rebuild the lives of new community members? Please contact the Employment Team at [employmentteam@nscphila.org](mailto:employmentteam@nscphila.org).

Our clients work in a wide-range of industries including:

- Housekeeping and Janitorial Services
- Parking and Lot Attending Services
- Retail and Customer Service
- Automotive Services
- Manufacturing
- General Labor
- Food Services
- Agriculture
- Translation
- Healthcare
- Security



## Frequently Asked Questions (FAQs)

*Are refugees authorized to work in the United States?*

Yes they are. Refugees are authorized to work upon arrival in the U.S. They receive their Employment Authorization Document from the Department of Homeland Security shortly after arriving in the U.S.

*Can refugees speak English?*

Some refugees arrive in the U.S. knowing how to speak English fluently. Others are eager to learn and utilize our daily ESL classes to help improve their language and comprehension skills. Many refugees speak numerous languages, showing their skill and capacity to learn another language.

*What is a refugee?*

"A refugee is someone who, owing to a well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group, or political opinion, is outside the country of his nationality or habitual residence, and is unable to or, owing to such fear, is unwilling to avail himself of the protection of that country." (UNHCR, 2009, p. 13)

## Employment Services

Facilitated by the Employment Team, each program provides comprehensive employment services comprised of the following:

- Job Development/Community Outreach
- Employment Assessment
- Resume and Cover Letter Preparation
- Individualized Support/Advocacy
- Interview Skills Training and Mock Interviews
- Job Search Training
- Job Placement
- Post Placement/Retention Assistance
- Job Upgrade Advice/Assistance

## Benefits of Employing Refugees

Businesses in Philadelphia greatly benefit from the wide range of employable experiences, multilingual skills, and unparalleled work ethic that refugees bring to any industry. Refugees instantly bring cultural diversity to the work force, and offer businesses a chance at widening their reach within the local community.

The Employment Team conducts its due diligence by matching the needs of employers with the skill sets of refugee candidates seeking employment. In doing so, the team screens each potential candidate, while also conducting training programs on US work culture, systems, and rules to pre-orient and prepare the respective refugees for their first jobs. Upon hiring, a member of the employment team remains as a liaison between employer and employee. These services are available to all perspective employers at no cost.



NSC's Employment Team has the privilege of serving refugees from over 100 countries that arrive to Philadelphia seeking a safe and stable community to call home. Despite being forced to permanently flee from their jobs, schools, homes, friends, families, and countries due to war or persecution, each refugee possesses a great sense of resilience, and the desire to swiftly rebuild their lives through committed hard work. Each individual and family is invested in becoming fully integrated into the Philadelphia community as they work to regain financial security. The Employment Team is dedicated to engaging both employers and refugees through our job readiness programs and comprehensive services, which ultimately enrich the Philadelphia community.



# LOOKING FOR A JOB?

## EMPLOYMENT READINESS AND PLACEMENT PROGRAM

### Must meet all requirements to be eligible:

- Refugee, Asylee, SIV, Trafficking Survivor, Cuban or Haitian Entrant
- Lives in Philadelphia
- Has been in the United States for 5 years or less

### BENEFITS RECEIVED BY JOINING ERPP:

**JOB COUNSELING:** Assistance with development of both short and long-term work goals;

**JOB PLACEMENT:** Placement with regional companies;

**CASE MANAGEMENT:** Our fulltime case managers helps with childcare solutions, financial planning, navigating the public benefits' system and job retention; and

**ESL CLASSES:** Orientation to Philadelphia and the U.S.

**To find out more, please contact  
Ellen Ramage  
eramage@nscphila.org  
(215) 893-8400 ext: 1550**



**Nationalities Service Center  
1216 Arch Street, Fourth Floor  
Philadelphia, PA 19107**



# REBUILDING LIVELIHOODS

## MATCHING GRANT PROGRAM

### What is the Matching Grant Program?

Matching Grant (MG) is a federally-funded program that helps refugees, asylees, Cuban and Haitian parolees, Victims of Trafficking, and Special Immigrant Visa holders to attain economic self-sufficiency within four months after their arrival in the United States. In collaboration with community-based Partner Agencies, USCRI provides a wide range of Matching Grant services to help clients find and secure quality job opportunities within their local communities. Clients also benefit from maintenance and cash assistance support that help them to attain affordable housing and begin their new life in the United States.

### \*\*Who is eligible for the Matching Grant Program? \*\*

- Refugees
- Asylees
- Cuban/Haitian Entrants
- Victims of Trafficking
- Special Immigrant Visa holders (SIVs)

The principal applicant of the case must be employable and between the ages of 18 - 65.

\*\* Enrollment into the MG Program must be within **31** days of the date of admission for refugees, entrants, or final grant of status for asylees and victims of trafficking.

### What services will MG clients receive?

MG Partner Agencies will provide in-house:

- Case Management
- Employment Services
- Maintenance and Cash Assistance
- Program Administration

MG Partner Agencies will help clients access:

- English Language Training (ELT)
- Health and Medical Services
- Employment Training or Recertification Services
- Social Adjustment Services
- Counseling
- Interpretation
- Acculturation Programs



# Lautenberg Family Reunification Program

- ✓ Do you have parents, children, siblings, grandparents, grandchildren or a spouse living in a foreign country that you would like to bring to the United States?
- ✓ Are your relatives part of one of these religious groups: Jews, Evangelical Christians (Baptists, Pentecostals, Seventh Day Adventists), Jehovah's Witnesses, Ukrainian Greek – Catholics, or members of the Ukrainian Autocephalous Orthodox Church?
- ✓ Are you and your relatives from one of these nationalities?

Armenia



Azerbaijan



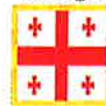
Belarus



Estonia



Georgia



Kazakhstan



Kyrgyzstan



Latvia



Lithuania



Moldova



Russia



Tajikistan



Turkmenistan



Ukraine



Uzbekistan



\*If you answered **YES** to all of the above questions, you and your family may qualify for the Lautenberg program.\*

## U.S. Applicant qualifications:

- ✓ Applicant must be 21 years or older
- ✓ Applicant must be a legal U.S resident (U.S citizen, green card holder, refugee, asylee or parolee)
- ✓ Applicant must be from one of the designated nationalities

**Contact Emily Dittig- Resettlement Case Aide: To see if you qualify, to ask questions or to make an appointment.**

**Email: [edittig@nscphila.org](mailto:edittig@nscphila.org) Phone: [215-893-8400](tel:215-893-8400) ext.1559**



**Nationalities**  
SERVICE CENTER

# Priority 3 Family Reunification Program

- Did you come to the United States as a refugee, asylee or did you receive your green card in the last 5 years?
- Do you have parents, children under the age of 21, or a spouse living in a foreign country that you would like to bring to the United States?
- Are your relatives registered with UNHCR or as a refugee in their host country?
- Are you and your relatives from one of these nationalities?



If you answered **YES** to all of the above questions, you and your family may qualify for the Priority 3 Program.

The *Priority 3 Family Reunification Program* aims to reunite families of designated nationalities who are living outside of their country of origin with their immediate family members in the United States.

There is no cost to file the application but there are expenses involved with DNA testing that are required for all biological relationships. The DNA test cost will be reimbursed if all tests are returned positive.

## U.S applicant qualifications:

- ✓ Applicant must be 18 years or older
- ✓ Applicant must be a refugee, asylee or green card holder who has been in the U.S. less than 5 years
- ✓ Applicant must be from one of the designated nationalities

To see if you qualify or for questions, contact Emily Dittig- Refugee Case Aid  
Email: [edittig@nscphila.org](mailto:edittig@nscphila.org) Phone: 215-893-8400 ext. 1559







## Philadelphia International Women's Project

A Program for **ALL WOMEN** who have been impacted by **Female Genital Cutting/Circumcision (FGC)**



Woman . Muso . Femme . النساء . Jigéen .  
Mwanamke . ሰባተ . Debo . Naag .



Learn more about our program:

**Not insured? No problem!**

**We offer: Women's Health Services, Specialized  
Clinical Care, Support Groups, Education &  
Referral Services.**

**Contact: The Nationalities Service Center (NSC)  
484-466-9360 or visit 1216 Arch Street, 4<sup>th</sup> floor  
to talk to a Peer Health Specialist, today!**



**Nationalities Service Center (NSC) prepares and empowers immigrants and refugees in the Philadelphia region to transcend challenging circumstances by providing comprehensive client-centered services to build a solid foundation for a self-sustaining and dignified future.**

At NSC, we work to reduce human trafficking in the Greater Philadelphia area and to provide comprehensive case management services for foreign victims. Human Trafficking is a crime involving the exploitation of another person for the purpose of compelled labor or a commercial sex act through force, fraud, or coercion. Where a person younger than 18 is induced to perform a commercial sex act, it is a crime regardless of whether there is any force, fraud or coercion.

**Our program aims to:**

- Identify foreign victims of trafficking and refer them to services
- Participate in coalition activities to strengthen local anti-trafficking efforts
- Build local capacity by providing training and technical assistance to local organizations
- Increase public knowledge about human trafficking

**Our comprehensive case management services include:**

- Support with basic needs such as housing and food
- Safety planning and emergency response
- Referrals to health and wellness providers
- Assistance in acquiring public benefits and documents
- Support in obtaining legal services

**NHTRC**

NATIONAL  
HUMAN TRAFFICKING  
RESOURCE CENTER

1.888.3737.888



**If you believe you have information about a potential trafficking situation, please contact the National Human Trafficking Resource Center (NHTRC) at 1-888-3737-888.** Hotline specialists can help you determine if you have encountered victims of human trafficking, identify local resources available to help victims, and coordinate with local social service organizations to assist victims. Hotline specialists are available 24 hours a day. All reports are confidential. Interpreters are available in 170+ languages.

**If you or someone you know is in immediate danger, please call 911.**



**For more information about our anti-human trafficking program, to request training, or to make a referral, please contact:**

Anh Q. Hua  
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1216 Arch Street, 4th Floor  
Philadelphia, PA 19107  
(215) 893-8400 | [ahua@nscphila.org](mailto:ahua@nscphila.org)  
[www.nscphila.org](http://www.nscphila.org)

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